

## October PTO Meeting 10/10/2023 7pm BES Library

Introductions- around the room

Approve the minutes from September Brittany made a motion to approve the minutes, Rachel seconded and the Vote was a unanimous yes to approve the minutes

Brittany Phillips is our compliance officer

Craft Fair is moving along

IRS compliance update- form has not been sent yet Kim is waiting for the Charleston Wrap contract information. Kim is hoping to submit the form soon.

Finance Report- Kim

September 30th 2023 Report- see handout

Budget was done at the Oct. 3rd meeting so it has been updated to the approved budget.

Teacher Reimbursement forms

Forms will be up this week on the website. Rachel will send the link to Lori for Biran and Adam. Just need to click the link on the website.

Julia was not reimbursed for the pizza from BINGO last year. Kim says she can highlight the amount on the credit card statement. ~\$500. We need to Vote so we can reimburse her. Vote is unanimous YES we will reimburse her for the amount spent on pizza.

Kim would like quickbooks and a laptop for each of them to be able to keep track of all of the many things and that way they can easily pass information down to the next people who assume those positions.

Laptops would only be used for PTO Business and would pass to the next positions. Looking to spend about ~\$400/laptop. Lori mentioned chrome book then the next President would have the same log in and all of the notes. Need to Vote on a computer for Kim. Katie made a motion, Rachel seconded and the vote was a unanimous yes for Kim to get the laptop.

Playground-Lori

Meeting next week to start the demolition of the playground. The equipment is delayed in shipping. This August NH legislature passed ADA guidelines that all of the playground needs to be accessible. There is a carpet that goes up to the equipment. The Art fundraiser \$\$ will be used for those upgrades. Adaptive swings will be purchased with grant \$\$. It should be up before Thanksgiving.

5th and 6th Grade Social 7-8:30 on Friday 10/27. Bianca will send out an email to ask for volunteers for that. ?Selling Snacks, are they paying for tickets? Is BMS putting it on or is the PTO doing it. If PTO is doing it it needs to be free. This is a good opportunity for the Middle School to raise money. We need an answer from Adam on who is running the event. Lori will communicate to Adam that there are elementary school parents who are willing to volunteer.

Volunteers

Sara Winter

Cara Trotte

7th Grade Candy Bar BINGO Friday 11/3

Volunteers

Kristen Lewis

Sara Winter

Kelsey Nugent

Trunk or Treat

Budget for the event is \$300

If there is leftover candy Brittney will drop them to the Candy BINGO

Bianca had the popcorn machine and a sign

Bow PTO sign for the Trunk or Treat- Super Mario Theme like the POW blocks but saying BOW PTO

Katie suggested doing a future event with the Dunbarton PTO

Welcome to Bow Cookout, move up day?

Community Building- Make Cards or Gingerbread Houses and bring them to White Rock or other places. We also need to be mindful of the parking etc. at BES once the construction starts. We may need to connect with the other schools to see if we can hold some events there. Try to focus on more service project ideas.

Homework- Think about service ideas!!

Kelsey is going to reach out to the Dunbarton PTO , perhaps they can run the 5th and 6th Grade Social

Next Meeting 11/14/23 at 7pm Lori will talk to Adam about having meetings after November in the Middle School due to the construction.

